**Summer Camp 2024 Registration Form**

Packet Given\_\_\_\_\_\_\_\_

We will be holding our **twenty-sixth** annual summer day camp at Norwood Elementary this summer. **First Day June 10th**

**Program Hours:** The hours of operation are from 6:30 am to 6:00 pm, Monday through Friday. The program and the employees are licensed by the Ohio Department of Education. Enrollment is opened to any student who will be entering kindergarten or at least 5 years of age by June 10th, and those entering 6th grade for the 2024-2025 school year. The student must be enrolled or live in the Jefferson Local District.

**Fees:** This program is financially self-supporting. Parent’s fees and tuition are based on the costs of staff salaries, fees for fiscal agent, materials, field trips, equipment and food. You will receive an invoice in advance for monthly fees. **Payments must be made ahead of your student attending the program!** Payments can be made in full, bimonthly, or weekly.

There is a $35.00 non-refundable registration fee to enroll in the program. In certain circumstances, Mrs. Willis may waive the registration fee. We encourage payments to be made by **cash or check, payable to** ***Madison-Champaign ESC****.* Payments should be given to a staff member or mailed to 899 Norwood Dr., West Jefferson, OH 43162. **Payment online is also available at https://www.mccesc.org/pay-online/latchkey.**

The fees for Summer Camp are:

 Full Time/5 days a week

**\*Additional $5 charge will occur for field trip days if added the week of the field trip. \***

 1st child- $180.00/week 2nd child or more - $110.00/week

 Part Time/Less than 5 days per week

 1st child -$45.00/day 2nd child or more- $33.00/day

Tuition is **not** prorated for any reason, including holidays, illness or unplanned family vacation. If **notified one week prior** to vacation, we do not charge for **weekly increments, but daily absences for vacations are not included**. A Child **must attend** summer camp at least **two days per week.**

**Examples** of field trips that we take:

Metro Parks          Armstrong Museum            Plain City Pool        Slate Run Farm Tour Airstream Factory

If you are interested in camp, please fill out the registration form below and drop off or mail to Latchkey Program, Norwood Elementary 899 Norwood Dr, West Jefferson, OH 43162. For additional information contact Rachel Willis at 614-879-7642, ext. 4159. *Enrollment is limited and on a first come basis and you must come at**least* ***two days per week.*** Registration begins March 2024

Child’s Name Grade Level in the Fall

2nd Child’s Name Grade Level in the Fall

Full time Part time If part time, what days: Mon. Tues. Wed. Thur. Fri.

Parent/Guardian’s Name(s)

Address

Cell phone number Work phone number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_T-Shirt Size: YS YM YL AS AM AL AXL

Registration Date                       Starting Date                       Fee Date Paid\_\_\_\_\_\_\_\_\_\_QuickBooks\_\_\_\_\_\_\_\_

**\*We communicate heavily through email, please make sure you list the one you check regularly\***